

# Residence Life & Housing

LOYOLA UNIVERSITY MARYLAND



TRANSFER STUDENT  
HOUSING APPLICATION ONLINE

# A MESSAGE FROM RESIDENCE LIFE & HOUSING

Dear New Students,

Our team is excited to welcome you to the Loyola community! The University is committed to helping you meet your needs and fulfill your need to succeed academically, professionally, and personally. Creating a welcoming, inclusive, positive living experience on campus is a big part of our commitment to the community. We encourage you to explore everything on-campus now and discover the many benefits of living here. Please get in touch with us with any questions about the housing application process or living on campus.

## CONTACT INFORMATION

Phone: 410-617-3581

Email: [residence@loyola.edu](mailto:residence@loyola.edu)

Instagram: @loyolareslifehousing

Mail Address:

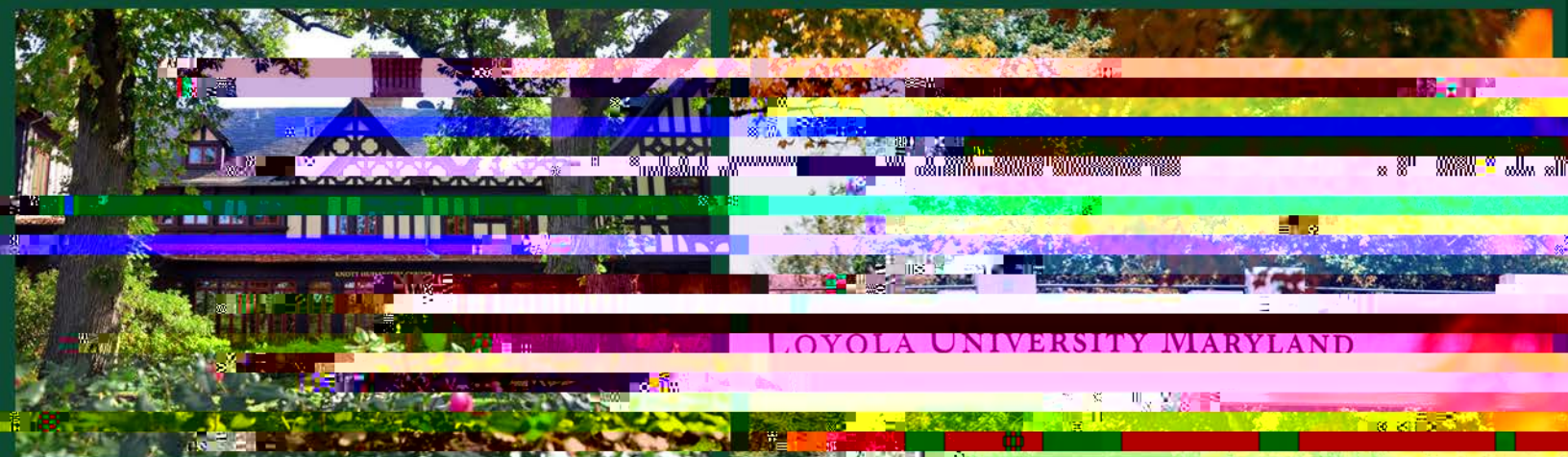
Loyola University Maryland

Residence Life & Housing

4501 N. Charles Street

Seton08B

Baltimore, MD 21210



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# RESIDENCY INTENT

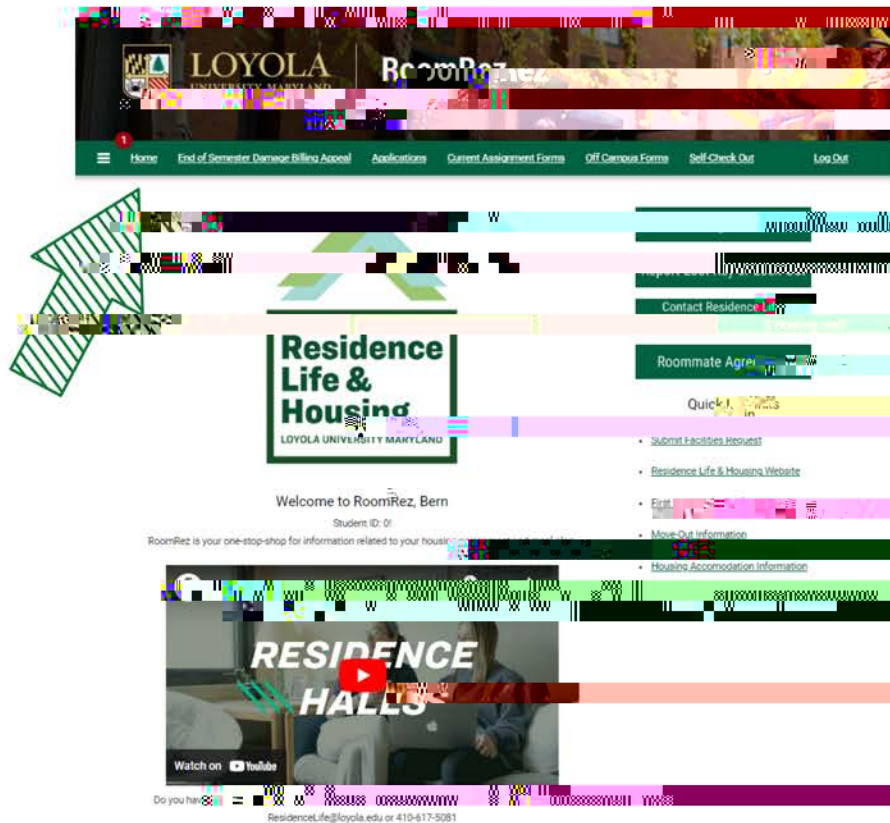
All students must complete the Residency Intent housing application to confirm their residential intent (on campus or within 50 miles) for the

June 3, 2004 - 11:00

# START HOUSING APPLICATION

To start your housing application for the 2024-2025 academic year:

1. Log into [inside.loyola.edu](https://inside.loyola.edu).
2. Click RoomRez Housing Portal under Around Campus
3. Navigate to the RoomRez portal
4. Click Applications on the navigation bar
5. Click "Apply for the



Please select with the following information:

Please select with the following information:

20-21 Academic Year Application

07/30/2025

For any issues accessing RoomRez, contact ResLife at [reslife@loyola.edu](mailto:reslife@loyola.edu).

# UPDATE PERSONAL INFORMATION

The following three screens will ask you to verify and submit your personal information and emergency contact information. Please follow the instructions on each screen to update your information.

## Personal Information

Please review your personal information below. If changes are necessary, please contact the Records Office to complete the changes you can make here are: preferred name, pronouns, mobile phone number, and mobile phone carrier.

Last Name

First Name

Helen

## Emergency Contact

A condition of being a UConn University, Maryland student is to provide emergency contact information each year so that in the event of

### Primary Emergency Contact Information

Contact Name

<empty>

Relationship

## Secondary Emergency Contact

According to the Higher Education Act of 2008, UConn University, Maryland

that you are missing. This individual can be one of your

Communication

Contact Name

Relationship

To continue through the application click "Continue" at the bottom of the page

SAVE & CONTINUE

# INTENT TO LIVE ON CAMPUS

All students are required to complete their Residential Intent Form. Depending on your answer, you will be directed to the appropriate page.

## Intent to Live

All Loyola students are required to complete this form. By completing this form, we understand what kind of communication you will need to receive from the university.

To learn more about the Intent to Return form, please visit the Returning Student Housing Selection webpage.

Intent to Live Form

Do NOT intend to live on campus for the fall



If you choose "Do NOT intend to live on campus," you will be taken to a page to answer the "living off campus" questions and finally a page to choose a meal plan. This is the end of your application.

This is a reminder that first-year students may not live off campus.

DO INTEND to live on campus in the fall



If you choose "DO INTEND to live on campus," you will continue to the housing application page.

SAVE & CONTINUE

# THE HOUSING CONTRACT

The housing contract is a legally binding agreement between the student and the University. It is essential that you understand its content before you agree to it.



# SIGN AND SUBMIT HOUSING CONTRACT

All students must sign and submit their  
housing contract before the deadline.  
Information about signing your contract can be found on page 33.  
Once you have read the contract:

- Print or download a copy of the contract.
- Enter your seven digit student ID number to commit you agree.  
Do not include the beginning 00

Click Save and Continue.

## Contract

Please read the contract in its entirety

Reminder that this legally-binding contract is for the entire academic year and goes into effect once signed.

2024-2025 RESIDENCE CONTRACT  
LOYOLA UNIVERSITY MARYLAND  
RESIDENCE LIFE & HOUSING

- PARTIES**

A. This Contract is made between the student or prospective student and (if the student is under 18 years of age) their parent, guardian, or guarantor (hereafter referred to collectively as Student), and Loyola University Maryland, Inc. (the University).
- DURATION AND BINDING NATURE OF THE CONTRACT**

A. This Contract will be deemed binding once the student and approved parent/guardian/guarantor (agreed upon) document is returned to the Loyola University Maryland Office of Residence Life & Housing (Residence Life & Housing) by the student and is approved and accepted by Residence Life & Housing. This Contract is binding for the entire academic year set forth in the title of this Contract. All students must completely check out of their space by noon the day of commencement.

B. **CONTRACT PERIOD.** Except as otherwise agreed upon in writing, signed by both Parties, and subject to the University's policies and procedures, the term of this Contract shall be the entire academic year set forth in the title of this Contract. All students must completely check out of their space by noon the day of commencement, except those graduating seniors who have spring housing will be permitted to stay in residence until 8:00 pm the day of commencement.

C. **BREAK PERIODS.** Residences are closed during break periods (Christmas/Semester Break, and Spring Break) unless otherwise stated.

D. **DATES.** Applicable dates for the start and end of the contract may be found on the Loyola University Maryland Residence Life & Housing website and are subject to change from time to time for public health, safety, or other legitimate reasons.

E. **EARLY ARRIVALS.** Requests for early arrival must be approved by Residence Life & Housing. Early arrivals necessitate additional move-in time, or the student is a part of an approved University program. Early arrivals must be approved by Residence Life & Housing. An additional per-day charge will be assessed for early occupancy.

F. **CONTRACT EXTENSIONS.** Contract extensions may be granted with approval by Residence Life & Housing in response to a Student's written request that complies with the Residence Life & Housing policies and procedures and the Residence Hall Policies and Procedures in the Loyola University Community Handbook that apply for such extensions.
- TERMS**

A. **APPLICATION.** Students must submit a completed Housing Application to Residence Life & Housing along with this Contract.

B. **ROOM AND BOARD FEES.** The student agrees to pay the University of Maryland Board of Regents applicable Room and Board Rates, which may be found on the Board of Regents website of the Loyola University Maryland website. Students must obtain permission (license) to occupy an assigned residence in Loyola University Residences during the Contract Period.

If you are a parent/guardian, please indicate that you share with your family

the University

Enter your student number below to sign your contract.

ID Number

You must enter your 7 digit ID number. Please do not include the 0s unless you do not have 7 numbers. For example if your ID card says 001234567 only type in 1234567.

ID Number:

Signature

PRINT THIS PAGE

SAVE & CONTINUE

# TOP TEN THINGS TO KNOW ABOUT THE HOUSING CONTRACT

- 1** You are agreeing to the housing contract by registering to the University Community Standards. By registering to the University Community Standards, students are also agreeing to the housing contract.
  - 2** If your housing needs to change, you must request to cancel your housing before June 1 to avoid penalties.
  - 3** You must be registered for at least 12 credits by the start of the semester and no later than the end of Add/Drop to remain in campus housing.
  - 4** Students requesting accommodations for a disability, must do so by July 1. After the deadline, accommodations will be provided based on space availability.
  - 5** Students are required to have a meal plan.
  - 6** The housing contract is effective once it is signed.
- 7** The University reserves the right to assign a bedroom and building to be assigned to a student, even if the student requests to move to another building. At any time, it is the University's sole and absolute discretion to assign a student to a different building.
- 8** Students with a need to remain on campus during University breaks must agree to complete all housing fees and extend their housing fees may apply.
- 9** A copy of the housing contract is available in the Residence Life & Housing website and can be accessed at [www.residence.lifeandhousing.com](http://www.residence.lifeandhousing.com).

# TERMS AND CONDITIONS

The Terms and Conditions of the Housing Contract occur after students submit their signed contract. Once signed, students enter into a legally binding contract for the full academic year. We encourage students and their families to read the terms and conditions to fully understand our expectations. Copies of the contract are available to download in the housing application or on the Residence Life & Housing website.

## CANCELLATION DATES

If you need to cancel your housing, please submit a request to Residence Life & Housing. The Cancellation Request can be found under "Off Campus Fees." Be aware that submitting a request is not an automatic approval. You will be notified via email once a decision is made. Loyola University highly recommends you do not sign an off-campus lease until you receive our final decision.

If a contract Cancellation Request is received between June 1 and August 1 and approved, the advance payment and damage deposit will be forfeited, no cancellation fee will be assessed, and all housing room charges billed under the contract will be waived.

If a Contract Cancellation Request is received after August 1 and approved, the advance payment and the damage deposit will be forfeited. A \$300 cancellation fee will be assessed, and all housing room charges billed under this contract will be waived.

# SUBMIT ROOMMATE QUESTIONNAIRE

All students are required to submit their dates via roommate answers. It would be best if you answered them honestly. Your answers will help Residence Life & Housing Services find you a roommate. You still have the option to request a roommate.

## Roommate Questionnaire

Below is a series of questions relating to living with a roommate. Your responses are used to help identify potential well-matched roommates. It's very important to be honest when answering the questions...and be sure you as the student are responding.

### Sharing

When?

(Please Select)

### Academics

How important are academics to you?

(Please Select)

If you would like, you can submit a brief bio about yourself for people to get to know you. The biography will be visible when searching for roommates online. You will search for you.

**Web Screen Name:** Students must create a web screen name or username that can be given to other students when the students to their roommate group. Make sure you provide this screen name to your group leader creating the roommate group.

Web Screen Name

<empty>

**Personal Bio** Residents have the option to write a personal bio that will be displayed during the roommate search phase of housing selection. Your personal bio is an opportunity to share information about yourself and what you're looking for in your roommate to include:

- Brief Bio-Where are you from? What is your major? Why did you choose to attend Loyola University?
- Personality-What would your friends and family describe you as?
- Interests, hobbies and activities-What do you enjoy doing in your free time?
- Entertainment-What types of music do you like?

The personal bio is optional. You can leave it blank. It will also be viewed when you are matched with a roommate.

Personal Bio

<empty>

SAVE & CONTINUE

# TRANSFER SPECIFIC QUESTIONS

Transfer students will answer a series of questions to provide information about their housing preferences. There is also an option to express interest in an Intentional Living Community (ILC).

## Transfer Specific Questions

### Transfer Living Options

Loyola offers a substance free community where residents are living in this community?

Resident Assistants have full size apartments with a private bedroom (1 person) or a RA and shared bedroom (2 people) where you could live. Would you like this option if available?

Transfer students often prefer to live with other transfer students. Would you like this option if available?

### Total number of roommates

Would prefer to live with the following number of roommates:

## Intentional Living Communities

Intentional Living Communities are residence hall communities that are formed around a selected topic, interest, or purpose. The mission and goals for the community are developed and operationalized by students with the support of the Office of Student Life and a faculty staff administrator advisor.

Intentional Living Communities are built for Loyola students who are looking for a more targeted living environment where their roommates and neighbors share interests, values, and norms, and opportunities for connection.

For the 2024-2025 Academic Year, the following ILC is being offered:

- Black & Grey Community – Lange Court

If you are interested in applying to live in an Intentional Living Community for the 2024-2025 Academic Year, please select the community from the dropdown and answer the corresponding questions. If you are not interested, please hit "Done" and continue.

### Black & Grey Community

This community will seek to promote and support students of color at Loyola University Maryland. Through this intentional living community the "Black and Grey" community will create a safe and comfortable living space for students of color to create community and foster a sense of belonging.

Interested in Applying?



+ Add a new Field

SAVE & CONTINUE

# DECIDE ON RENTERS INSURANCE

All residents are expected to carry renters insurance. The University has partnered with Grad Guard Renters Insurance to offer affordable insurance.

The University is not responsible for theft, fire, or liability for injury. The University is not responsible for property and encourages all students to carry appropriate personal insurance.

Step 1: Click [HERE](#) to start the enrollment process.

Step 2: Click Continue to [STEP 2](#).

Step 3: Change to Start my Grad Guard Enrollment. Decline All Coverage.

Step 4: Answer the 3 pre-enrollment questions.

Step 5: Click Continue to resume the leasing application.

Depending on your situation, you may be given a "Special Offer" or "Special Rate".



**GradGuard**™

college life protected

# CHOOSE MEAL PLAN PLAN

All residents are required to participate in the University meal plan program. To learn more about the meal plans, visit the [Dining Services website](#). When you select a meal plan, you will be able to view the meal plans for which you are eligible.

You will choose your meal plan for each semester. Students can change their meal plan during the first week of the Fall semester.

Fall 2020 (2020-21 Academic Year)

Spring 2021

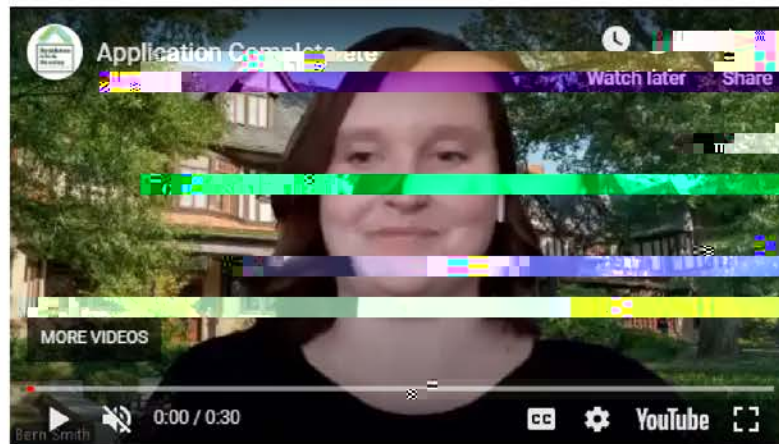
Looking for a meal plan not shown?  
Contact Residence Life & Housing  
residence@ohio.edu

SAVE & CONTINUE

# RESIDENCY INTENT COMPLETE

Once you have successfully submitted your Residency Intent

## Transfer Application Submission



Thank you for completing your application. If you have any questions or concerns about the housing application process, please contact Residence Life & Housing at [residencelife@loyola.edu](mailto:residencelife@loyola.edu).

As you prepare to arrive to Loyola University Mary

- [Understanding Your Housing Assignment](#)
- [Transfer Student Webpage](#)
- [What to Bring to Campus](#)
- [Approved Vendors](#)



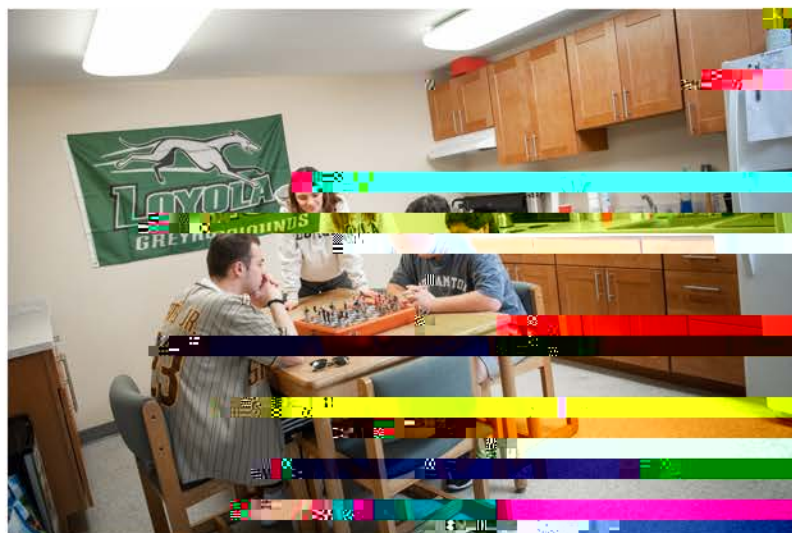
# ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Loyola University Maryland and Residence Life & Housing recognize the importance of providing reasonable accommodations for students with disabilities to ensure they can fully participate in the residential experience. If you are considered for accommodation, contact the Office of Disability and Accessibility Services at 410-617-2750 or [das@loyola.edu](mailto:das@loyola.edu). We recognize the importance of providing reasonable accommodations for students with disabilities to access campus housing and fully participate in the residential experience. For more information on accommodation, contact the Office of Disability and Accessibility Services at 410-617-2750 or [das@loyola.edu](mailto:das@loyola.edu).

The deadline for new accommodation requests is July 1, 2024. Visit the [DAS website](#) to learn more about the accommodation process.

## HOW DOES LIVING WITH FAMILY AFFECT MY FINANCIAL AID?

Your award considers whether you will be living on-campus or commuting based on the information provided to Residence Life & Housing and your FAFSA. Your award indicates your housing status; if you are living off-campus, you must notify Financial Aid at [financialaid@loyola.edu](mailto:financialaid@loyola.edu).





# COMMITTING FROM HOME & LIVING WITH FAMILY

Students planning to live at home  
confirm their intent to live at home  
off campus

# COMMUTING TO LOYOLA

All students must complete the Residence Information section of the housing application. If you plan to commute to Loyola, you will be required to:

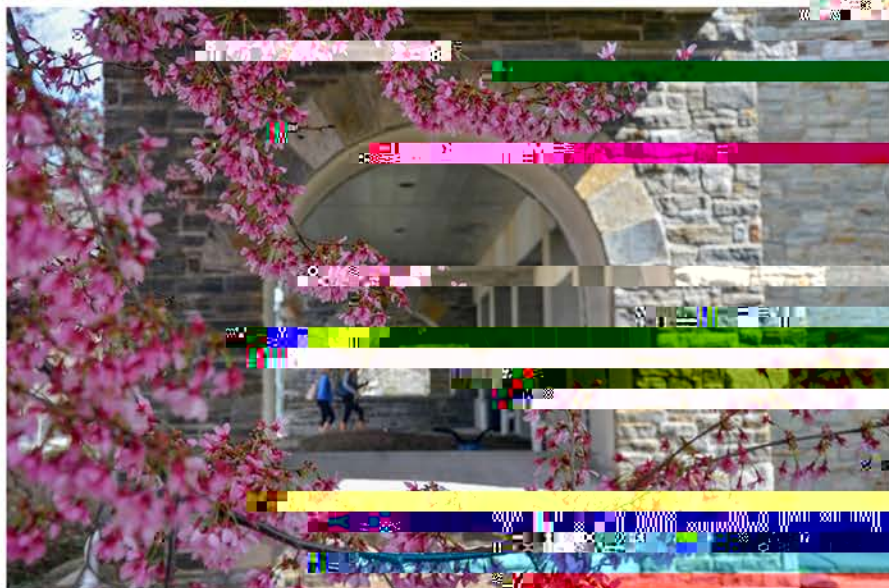
- Confirm your personal information.
- Update your Emergency Contact Information.
- Update your Living Person Contact.
- Complete your Intent to Live on Campus.
- Complete the Living Off-Campus program.

## CONFIRM YOUR ADDRESS

Undergraduate students living on campus must confirm their local address before starting classes. The address collection process takes place over the summer and all students who are applying for campus housing will receive information via email regarding this process.

## COMMUNITY STANDARDS

The Community Standards apply to students living on Loyola's campus. Loyola has a specific set of standards for on-campus students. Information about off-campus living and expectations for special cases can be found in the off-campus section in the Community Standards.





HAVE MORE QUESTIONS?  
CONTACT US AT  
[RESIDENCELIFE@LOYOLA.EDU](mailto:RESIDENCELIFE@LOYOLA.EDU)